



COPY

ORDER

OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus Property to be disposed in Public (online) Auction

WHEREAS, in a regular meeting of the Polk County Commissioners Court held February 26, 2013, certain items as listed and attached hereto as "Exhibit A" consisting of seven (8) pages, were determined to be surplus property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

THEREFORE, the aforementioned items on listed on Exhibit "A" of this Order are hereby designated as Surplus Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

BE IT FURTHER ORDERED, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (in said auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.

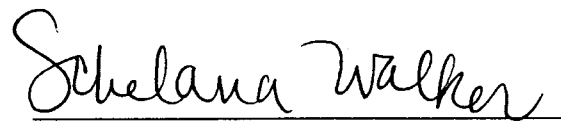

John P. Thompson, County Judge

CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on February 26, 2013.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court to this certification.

(Seal)


Schelana Walker, County Clerk
Polk County, Texas

Polk County

Asset Management Form

1187

Maintenance

Type of Transaction (check one)	Transfer	<input type="checkbox"/>
	Surplus/Salvage	<input checked="" type="checkbox"/>
	Waste	<input type="checkbox"/>

Date of Transaction 01-25-12

Inventory Items	Description of Equipment	Serial Number
	Brother EM-530	E38293275
	Computer Keyboard Tray	None
	Lexmark Printer C5436b	9811C71 (Broken)
	Starplus 36 button Phone	5811819268
	Starplus 8 button Phone	SBG816077
	Zip Cardreader	JSBL39F25C
	Brother IntelliFax Fax	U60283C6J449075 (Broken)
	TH4 Temperature-Humidity	None
	Panasonic Cam-Corder Case	78NA13653 C

Transferring/Selling Dept. Polk Co. Emergency Mgt.

Dept. Head Signature

Receiving Department Polk County Maintenance Dept.

Dept. Head Signature JEREMY HANRELL

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County

Data Process Asset Management Form

1188

Type of Transaction (check one)	Transfer	<input type="checkbox"/>
	Surplus/Salvage	<input checked="" type="checkbox"/>
	Waste	<input type="checkbox"/>

Date of Transaction 9-25-12

Inventory Items	Description of Equipment	Serial Number
	CPU - Dell	CN-040A19-70821-38T-59PZ
	IBM - Keyboard	01648868
	Tripp-Lite Power Supply	0915G40BC614003240
	Tripp-Lite Power Supply	0915G40BC614003129
	Dell Inspiron laptop	CN-04X092-12961-316-6548
	IBM Computer CPU	
	IBM Computer CPU	00045-629-522-024 29A4044
	IBM Computer CPU	0045-677-251-321 017486

Transferring/Selling Dept. Polk Co. Emergency Mgt.

Dept. Head Signature [Signature]

Receiving Department Polk County Data Processing

Dept. Head Signature [Signature]

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County

Maintenance Asset Management Form 1195

Type of Transaction (check one) Transfer
 Surplus/Salvage
 Waste

Date of Transaction 9-25-12

Inventory Items	Description of Equipment	Serial Number
	Dell Projector 2300HP	021417 CN-065371-50081-5CR-0263 (Broken)
	Kenwood Radio	60600681
	Starplus Telephone 8 Button	SFJ306258
	TA11Ad Telephone 24 Button	S 3H 819272
	Storage DWright Line Cart	G014509
	Storage Wright Line Upright Bin	None

Transferring/Selling Dept. Polk Co. Emergency Mgt.

Dept. Head Signature *[Signature]*

Receiving Department Polk County Maintenance Dept

Dept. Head Signature *Jeremy Hansen*

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction 1-23-13

Inventory Items

Description of Equipment	Serial Number
All Old Phones in Sub Courthouse	12 phones + System (wires)
1 white metal shelf	
1 white fan	

Transferring/Selling Dept.

JP #3. Sub Courthouse

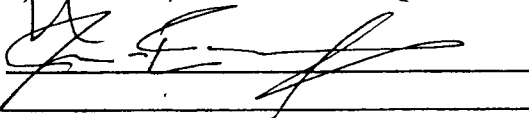
Dept. Head Signature

Carol Riley

Receiving Department

Maintenance

Dept. Head Signature



DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:



POLK COUNTY

LIVINGSTON, TEXAS

110 Allie Bean, Livingston, TX. 77351

Jay Burks
Maintenance Supervisor

936-327-6808
Fax 936-327-6886

February 4, 2013

Hon. John P. Thompson, County Judge
Polk County Commissioners Court
101 Church St., 3rd floor
Livingston, TX 77351

RE: Salvage Items

Honorable Sirs,

We are requesting the following items that are currently located at the Dunbar building, be placed for public sale at the earliest convenience. These items were state property.

- 17 tables
- 22 chairs
- 45 desks
- 42 file cabinets
- 6 bookshelves
- 1 TV
- 1 Microwave oven

Sincerely,

Luther Jay Burks

Polk County Asset Management Form

1277

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

2-14-13

Inventory Items

Description of Equipment	Serial Number
2 - small desks	
1 - small filing table	

Transferring/Selling Dept.

Tax office - Livingston

Dept. Head Signature

Bob Jones

Receiving Department

Maintenance

Dept. Head Signature

[Signature]

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

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Polk County Asset Management Form

Type of Transaction (check one) Transfer

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction 02-20-2013

Inventory Items	Description of Equipment	Serial Number
7-	POLICE CAGES - for CV.	
34-	REAR WINDOW BARS for Crown Vic	

Transferring/Selling Dept. Sheriff's Office

Dept. Head Signature Capt. J.W. Gander

Receiving Department _____

Dept. Head Signature _____

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

1280

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

Date of Transaction

2-21-13

Inventory Items

Description of Equipment	Serial Number
Asst. sizes Approx. 150 Wooden Palets	
20-Rims	
22-Rotors	

Transferring/Selling Dept.

Maintenance

Dept. Head Signature



Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: